

Next year's hiring *budget*, before the brief

List the roles you expect to hire. Put each one in its salary band. The fee for each is the band's fee, agreed before the search starts, so the total you write here is the total you'll plan to. If a role turns out to need extras, that's agreed up front too.

#	ROLE	LIKELY SALARY	BAND	FEE FROM	NOTES (e.g. two of the same role, licence needed, advertised before)
1		£		£	
2		£		£	
3		£		£	
4		£		£	
5		£		£	
6		£		£	
			Total	£	

The bands (the only Workvine figures on the sheet, from the live price list)

SALARY	FEE
Under £30,000	from £1,999
£30,000 to £44,999	from £2,999
£45,000 to £59,999	from £3,999
£60,000 and up	fixed, scoped to the brief

A £28,000 operator, two £38,000 engineers and a £52,000 quality manager: from £1,999 + £2,999 + £2,999 + £3,999 = from £11,996 for four hires, agreed up front. No percentage, no success fee.

Two questions before you fill it in:

How often will you hire? (Once, every few years: you may not need this sheet. A few times a year: this is for you. Every month: ask us about Talentvine instead.) Who's going to read the applications? (If nobody has the time, each line above is the fee for that to be done for you.)

Send us the list and we'll check the bands and flag any role that's likely to need extras, so the number holds. Adrianna or Kelly, Workvine.